

# The Annual Quality Assurance Report (AQAR) of the IQAC

**Academic Year- 2015-16**

*01 July 2015-30 June 2016*

## Part – A

### I. Details of the Institution

**1.1 Name of the Institution**

Rashtrapita Mahatma Gandhi Arts and Commerce College, Saoli

**1.2 Address Line 1**

Saoli

**Address Line 2**

Ta – Saoli, Dist: Chandrapur

**City/Town**

Saoli

**State**

Maharashtra

**Pin Code**

441225

**Institution e-mail address**

rmgmsaoli@rediffmail.com

**Contact Nos.**

07174-274538

**Name of the Head of the Institution:**

Dr.Amudala Chandramouly

**Tel. No. with STD Code:**

07174-274538

**Mobile:**

9422175438

Name of the IQAC Co-ordinator:

Mobile:

IQAC e-mail address:

1.3NAAC Track ID

OR

1.4NAAC Executive Committee No. & Date:

1.5 Website address:

Web-link of the AQAR:

### 1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	B	2.33	2015	2015-20

1.7 Date of Establishment of IQAC:

1.8 AQAR for the year:

### 1.9 Institutional Status

University                      State  Central  med  Private

Affiliated College              Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

**Type of Institution** Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

### 1.10 Type of Faculty/Programme

Arts  Science  Commerce

### 1.11 Name of the Affiliating University

Gondwana University, Gadchiroli

### 1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University  No

University with Potential for Excellence  No UGC-CPE  No

DST Star Scheme  No UGC-CE  No

UGC-Special Assistance Programme  No DST-FIST  No

UGC-Innovative PG programmes  No Any other (*Specify*)  No

## **2. IQAC Composition and Activities**

<b>2.1 No. of Teachers</b>	<input type="text" value="06"/>
<b>2.2 No. of Administrative/Technical staff</b>	<input type="text" value="02"/>
<b>2.3 No. of students</b>	<input type="text" value="01"/>
<b>2.4 No. of Management representatives</b>	<input type="text" value="01"/>
<b>2.5 No. of Alumni</b>	<input type="text" value="01"/>
<b>2.6 No. of any other stakeholder and community representatives</b>	<input type="text" value="02"/>
<b>2.7 No. of Employers/ Industrialists</b>	<input type="text" value="00"/>
<b>2.8 No. of other External Experts</b>	<input type="text" value="00"/>
<b>2.9 Total No. of members</b>	<input type="text" value="13"/>
<b>2.10 No. of IQAC meetings held</b>	<input type="text" value="02"/>
<b>2.11 No. of meetings with various stakeholders:</b>	No. <input type="text" value="08"/> Faculty <input type="text" value="04"/>
Non-Teaching Staff	<input type="text" value="02"/>
Students	<input type="text" value="02"/>
Alumni	<input type="text" value="01"/>
Others	<input type="text" value="01"/>
<b>2.12 Has IQAC received any funding from UGC during the year?</b>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
If yes, mention the amount	<input type="text" value="300000(in 2012)"/>
<b>2.13 Seminars and Conferences (only quality related)</b>	
(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC: 01	
Total Nos.	<input type="text" value="01"/>
International	<input type="text"/>
National	<input type="text"/>
State	<input type="text"/>
Institution Level	<input checked="" type="checkbox"/>

## 2.14 Significant Activities and contributions made by IQAC

The IQAC plays an active role in internalizing a culture of quality within the institution. This culture is maintained and sustained by several initiatives taken by the Cell through the year. During the academic year 2014-15, the members of the IQAC and NAAC Steering Committee were actively involved in the compilation of the Self Study Report for the first cycle of NAAC accreditation, and in coordinating the visit of the NAAC Peer Team. The College was accredited by NAAC in February 2015, with 'B' grade with CGPA of 2.33. Orientation sessions were conducted for the faculty and periodical meetings/ discussions with department faculty representatives were conducted to collate the data pertaining to various activities of the departments. The writing process was carried out by the different committees, led by a member of the IQAC. The Self Study Report was uploaded on the Rashtrapita Mahatma Gandhi Arts and Commerce College website in Oct. 2014 and hard copies of the same were submitted at the NAAC office in November 2014. Various committees of the College work under the guidance of the IQAC in order to enhance the overall quality of the institution. The IQAC has been involved in preparing many reports highlighting the activities of the college. The IQAC, through its activities, has been a driving force to change in the institution ensuring efficient performance of academic and administrative tasks.

## 2.15 Plan of Action by IQAC/Outcome:

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
❖ Conducting programs on the topics such as Gender Equality, Climate Change and Human Rights.	Awareness programs on gender equality, climate change, and human rights were organized by commerce, science and arts faculty respectively.
❖ Using innovative methods of collective and independent teaching and learning.	❖ Group discussion are conducted by the teachers. Projectors are installed in 6 classrooms.
❖ Commencing the Multi-Disciplinary Research Journal to promote research activities	❖ The multidisciplinary research journal has been started.
❖ Conducting a program on Social Welfare by each faculty (Arts, commerce and science)	❖ Social welfare program was conducted.
❖ Providing T.V., C.D. and other E-resources in the	❖ E-resources are provided in the library.

<p>Library.</p> <ul style="list-style-type: none"> <li>❖ Purchasing more 6 Interactive boards to increase the use of audio-visual method of teaching and learning.</li> <li>❖ Implementing Mentor System.</li> <li>❖ Conducting a workshop on research methodology.</li> <li>❖ Conducting eco-friendly activities like plantation, use of solar energy system, water harvesting and waste management.</li> </ul>	<ul style="list-style-type: none"> <li>❖ Interactive boards were purchased and installed in the classrooms.</li> <li>❖ Mentor system is implemented every year. Three students are selected for under this system. Each student is provided 5 thousand rupees for their further education.</li> <li>❖ One day workshop on research methodology, in collaboration with Gondwana university Gadchiroli, was conducted on 12March2016</li> <li>❖ Plantation was done at the beginning of the session. Eco-club conducts various programs in order to spread environmental awareness among students and citizens of the town.</li> </ul>
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*\* Attach the Academic Calendar of the year as Annexure.*

**2.16 Whether the AQAR was placed in statutory body :** Yes  No

Management  Syndicate  Any other body

Provide the details of the action taken

**The suggestions recommended in the future plans of the previous AQAR 2014 – 2015 were implemented over this academic year, such as:**

**1.** Initiatives have been taken to commence research journal ‘Inspire’ in order to promote research activities. Now the editorial board is pursuing for the ISSN number.

**Part – B**  
**Criterion – I**

**I. Curricular Aspects**

**1.1 Details about Academic Programmes**

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	00	00	00	00
PG	03	00	00	00
UG	03	00	00	00
PG Diploma	-	-	-	-
Advanced Diploma	00	00	00	00
Diploma	00	00	00	00
Certificate	00	00	00	00
Others	00	00	00	00
<b>Total</b>	06	00	00	00
Interdisciplinary				
Innovative				

**1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options**  
**(ii) Pattern of programmes:**

Pattern	Number of programmes
Semester	03 (UG) + 03(PG)= 06
Trimester	00
Annual	00

**1.3 Feedback from stakeholders\*** Alumni  Parents  Employers  Students

Mode of feedback :Online  Manual  Co-operation  schools (for PEI)

*\*Please provide an analysis of the feedback in the Annexure*

**1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.**

No

**1.5 Any new Department/Centre introduced during the year. If yes, give details.**

No

## Criterion – II

### 2. Teaching, Learning and Evaluation

#### 2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
18	16	01	01	-

#### 2.2 No. of permanent faculty with Ph.D.

#### 2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
00	02	00	00	00	00	00	00	00	02

#### 2.4 No. Of Temporary faculty

#### 2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/ Workshops	09	22	03
Presented/ published papers	08	11	04
Resource Persons	00	00	00

#### 2.6 Innovative processes adopted by the institution in Teaching and Learning:

1. Experimental learning to understand the fundamentals of subjects.
2. Viewing and discussion through documentaries and movies.
3. Demonstration using models.
4. Departments arrange special classes after the test examination for the interested students for better academic performances.
5. The teachers get regular feedback from the students and make necessary changes in method of instructions by the teachers.
6. College has also provided white board, overhead projectors, charts, models, computers etc. to encourage the faculty to adopt new and innovative approaches for class room teaching.
7. Teachers also arrange special lectures for weaker students.

#### 2.7 Total No. of actual teaching days during this academic year



**2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)**

Internal Assessment (seminar, assignment, project), Class Tests, and Preliminary exams, Practical Exams,

**2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop**

02

02

02

**2.10 Average percentage of attendance of students**

80%

**2.11 Course/Programme wise distribution of pass percentage :**

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A- I (Sem. II)	107	01	14	64	03	76.63
B.A – II (Sem. IV)	86	00	15	41	09	76.47
B.A –III(Sem. VI)	78	00	04	09	43	71.79
B.Com- I(Sem. II)	82	00	01	32	06	47.56
B.Com- II(Sem. IV)	43	00	03	15	01	44.18
B.Com-III(Sem. VI)	34	00	01	02	22	73.52
B.Sc. I(Sem. II)	103	00	07	25	05	35.92
B.Sc. II(Sem. IV)	95	01	08	38	09	58.94
B.Sc.III(Sem. VI)	65	00	04	04	41	75.38
M.A I	36	00	01	15	05	58.33
M.A II	26	00	05	18	02	96.15
M.ComI	34	00	01	19	01	61.76
M.Com II	08	00	02	04	00	75.00
M.Sc.I	23	00	08	03	00	47.82
M.Sc.II	11	00	00	06	00	54.54

**2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :**

IQAC encourages the faculty members to use the innovative methods of teaching like overhead projectors, charts, models for the better understanding of the subject and to conduct the student seminar to make the learning student centric. Projectors are installed in near about 6 classrooms. The college has a computer lab with internet access and is still trying to arrange sufficient computers so that the students and teachers can avail themselves of this free service. The college library has numbers of books for Competitive exams and Communicative English. Redesigned, thought-provoking questions are asked by the teachers while introducing a new topic. This enables the students to enter into active interaction in the class room. IQAC periodically reviews

the teaching- learning process at the end of each semester. Evaluation of teaching and learning process is done in the form of feedback from the students.

### 2.13 Initiatives undertaken towards faculty development (for session 2015-16)

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	00
UGC – Faculty Improvement Programme	00
HRD programmes	00
Orientation programmes	01
Faculty exchange programme	00
Staff training conducted by the university	00
Staff training conducted by other institutions	00
Summer / Winter schools, Workshops, etc.	03
Others	00

### 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	08	00	00	00
Technical Staff	03	00	00	00

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

IQAC encourages faculty for research publications, paper publications and participation in various workshops, seminars and national/ international conferences. Also to enhance research potential and initiate quality work, faculties are encouraged to apply UGC, DST and CSIR for minor and major research projects. To increase research capacity and to provide the platform for knowledge sharing, different departments intends to organise national and state level conferences. IQAC intends to start interdisciplinary reviewed journal 'Inspire'. In that direction IQAC has formed an editorial board under the chairmanship of Principal Dr. A. Chandramouly.

#### 3.2 Details regarding major projects: NIL

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

#### 3.3 Details regarding minor projects:

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	Nil	Nil	Nil
Outlay in Rs. Lakhs	Nil	Nil	Nil	Nil

#### 3.4 Details on research publications:

	International	National	Others
Peer Review Journals	-	-	-
Non-Peer Review Journals	-	01	-
e-Journals	-	-	-
Conference proceedings	-	-	-

#### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

#### 3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	00		00	00
Minor Projects	02	UGC	60000	40000
Interdisciplinary Projects	00		00	00
Industry sponsored	00		00	00
Projects sponsored by the University/ College	00		00	00
Students research projects <i>(other than compulsory by the University)</i>	00		00	00
Any other(Specify)	00		00	00
<b>Total</b>	<b>00</b>		<b>60000(APPROX)</b>	<b>40000(APPROX)</b>

**3.7 No. of books published** i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

**3.8 No. of University Departments receiving funds from**

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

**3.9 For colleges**

Autonomy  CPE  DBT Star Scheme   
INSPIRE  CE  Any Other (specify)

**3.10 Revenue generated through consultancy**

**3.11 No. of conferences organized by the Institution (2015-16 = nil)**

Level	International	National	State	University	College
Number	00	00	00	00	00
Sponsoring agencies		UGC	UGC		

**3.12 No. of faculty served as experts, chairpersons or resource persons**

**3.13 No. of collaborations** International  National  Any other

**3.14 No. of linkages created during this year**

**3.15 Total budget for research for current year in lakhs: NA**

From Funding agency  From Management of University/College

Total

**3.16 No. of patents received this year**

Type of Patent		Number
National	Applied	00
	Granted	00
International	Applied	00
	Granted	00
Commercialised	Applied	00
	Granted	00

**3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year**

Total	International	National	State	University	Dist	College
00	00	00	00	00	00	00

**3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them**

02

04

**3.19 No. of Ph.D. awarded by faculty from the Institution**

01

**3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)**

JRF  SRF  Project Fellows  Any other

**3.21 No. of students Participated in NSS events:**

University level  State level   
National level  International level

**3.22 No. of students participated in NCC events:**

University level  State level   
National level  International level

**3.23 No. of Awards won in NSS:**

University level  State level   
National level  International level

### 3.24 No. of Awards won in NCC:

University level	00	State level	00
National level	00	International level	00

### 3.25 No. of Extension activities organized

University forum	00	College forum	00		
NCC	00	NSS	03	Any other	00

### 3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility:

a) Almost all the extension activities are linked with the community that sends their children to the college. The NSS units of the college organize winter camp and render various types of social service in the neighboring villages. These include repair of rural roads, sanitation arrangements, creation of the pollution free environment, awakening of health –consciousness among the illiterate & half literate rural mass, giving advice regarding child rearing, The necessity of sending children to schools and promoting mass literacy campaign.

b) Various extension activities are carried out in the field of health and hygiene, blood donation, tree plantation. Apart from this, Eco Club of the college tries to spread awareness among the people about eco-friendly atmosphere. Dattak yojana (mentor system) and prize distribution to economically backward and academically strong students. Cultural department celebrates the birth and death anniversaries of social workers and eminent personalities to inculcate the social values among the students.

## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	5.33 acres	00	-	5.33 acres
Class rooms	10	00	-	10
Laboratories	05	00	-	05
Seminar Halls	01	00	-	01
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.	20	06	UGC	26
Value of the equipment purchased during the year (Rs. in Lakhs)	-	162000	UGC	162000/-
Others	00	00	-	00

#### 4.2 Computerization of administration and library

**Administrative office:**

6 computers with internet access and having 1 Inkjet Printer, 01Canon Laser Printer, Photocopy and Fax, Scanner 01.

**Library:**

Computers: Computers with internet access are provided separately for librarian and users. INFLIBNET and ERNET- India facility is made avail for faculty and students so as to download various journals e-books to upgrade themselves.

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	2750	423928	284	56885	3034	480813
Reference Books	3068	1380423	265	107306	3333	1487729
e-Books	-	-	-	-	-	-
Journals	34	17680	34	17440	-	-
e-Journals	-	-	-	-	-	-
Digital Database	01 (INFLIBNET)	5000	01	5750	-	-
CD & Video	98	29602	-	-	-	-
Others(General Books)	879	104004	21	825	882	104829

#### 4.4 Technology up gradation (overall):

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	20	10	-	-	-	06	04	00
Added	00	00	-	-	-	00	00	06
Total	26	10	-	-	-	06	04	06

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

Computer Education is provided to the students. Regular batches of students are formed and time table is also prepared every year according to which computer literacy program is conducted.

#### 4.6 Amount spent on maintenance in lakhs :

i) ICT

422035

ii) Campus Infrastructure and facilities

10900000

iii) Equipment

718498

iv)Others

Nil

**Total :**

12040533



## Criterion – V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services:

At the beginning of the session, IQAC has started DattakYojana (Adopting students for higher education) under which college will adopt two students every year and will provide 5000 Rs. to each for higher education. Prizes are given to the students who have excellent academic performance.

#### 5.2 Efforts made by the institution for tracking the progression:

The Governing Body and the Principal look after the entire process and give appropriate suggestions for the betterment of academic atmosphere.

#### 5.3 (a) Total Number of students:

UG	PG	Ph. D.	Others
787	151	00	00

#### (b) No. of students outside the state

00

#### (c) No. of international students

00

Men	No	%
	00	00

Women

No	%
00	00

2014-15						2015-16					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
153	201	58	293	02	707	219	229	94	394	02	938

Demand ratio - Dropout – 4.90%

#### 5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Every year Career Guidance Cell of the college conducts free coaching for competitive exams. Career guidance program is inaugurated in the month of September. Then professors in the college continue the career guidance program. They guide the students on various topics such as “Social Reformers in Maharashtra and their Contribution”, “Indian Constitution”, “History of Modern India – 1857-1947”, “General English”, “Commerce and Economics”, “Principles of Psychology and Education”, “Information Technology” etc. The response of the students is satisfactory for this programme.

#### No. of students beneficiaries

150

### 5.5 No. of students qualified in these examinations:

NET  SET/SLET  GATE  CAT

IAS/IPS etc.  State PSC  UPSC  Others

### 5.6 Details of student counselling and career guidance:

Academic counselling on matters like effective study habits, concentration, note making, motivation, memory tips, etc. are offered to students on various occasions. Personal counselling on problems like lack of confidence, emotional disturbance and various kinds of trauma is also done. Career counselling regarding the choice of a career based on the aptitude and competence of the individual, and job availability is also provided. Problems which have its origin in the psycho-social background of the learner are also dealt with.

The **Student Counseling Centre** provides counseling assistance to students with psychological, academic and social concerns. The Student Counseling Centre consists of the teachers who provides students guidance about psychological, economical and academic matters. And this will help to enable students to function effectively and improve their wellness quotient. The Career guidance Cell of the College conducts guest lectures time to time in order to guide them for the betterment of their academic future.

No. of students benefitted

### 5.7 Details of campus placement:

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
00	00	00	00

### 5.8 Details of gender sensitization programmes

The Centre for Women's Studies has organized various programs regarding Women & Identity. The centre also celebrated the International Women Day. The college has Women's Complaints and Redressal Cell that works to get rid of the women's complaints.

### 5.9 Students Activities:

#### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

No. of students participated in cultural events:

State/ University level  National level  International level

### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level  National level  International level

Cultural: State/ University level  National level  International level

### 5.10 Scholarships and Financial Support:

	Number of students	Amount
Financial support from institution	11	27790
Financial support from government (Scholarship and Free ship)	721	4416207
Financial support from other sources	00	00
Number of students who received International/ National recognitions	00	00

### 5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: Nil

## Criterion – VI

### **6. Governance, Leadership and Management**

#### **6.1 State the Vision and Mission of the institution**

**The vision statement is:** Turning the students into enlightened citizen who realize their self and eager to contribute their bit in nation building.

The mission and objectives of the college are:

- Providing quality higher education to all students irrespective of social and economical status, caste and creed, region and religion, race and gender to stand on their own feet in the society.
- Making personality development and self realization of the students by extra-curricular and extension activities.
- Counseling on gender and social equality, brotherhood, justice and national integration to all students.
- Encouraging to undertake research activities on social, economical and educational problems so as to build up healthy society/nation.
- Collectively conducting various social programmes to create awareness among the local people.

The institution is the first in this tahasil to serve the higher education for backward students. The institution addresses the needs of the society and the students by adding facilities, starting self-financing and need-based courses, undertaking socially relevant research, doing community service, expanding alumni network, and launching various student-friendly programmes like remedial teaching, coaching for competitive examinations, skill-enhancement programmes, etc. Our institution arranges various extension activities through N.S.S. to create

#### **6.2 Does the Institution has a management Information System**

The management of the institute plays a vital role in designing and implementation of qualitative policy and plans.

The management provides a role of facilitator for implementation of various policies and plans decided by principal, faculty and IQAC. Principal plans the academic calendar, co-curricular, extra-curricular and cultural activities in the beginning of the academic year. Always tries to create an environment for ethical values of academic and vocational needs of all students. The principal Implements effectively the co-curricular activities to develop the students' personality. Teachers play a role of designing and implementation of annual plan for quality enhancement.

Teachers provide the plans and the requirements of their departments every year to principal through IQAC. Teachers regularly interact with the Principal and Management to resolve the academic and administrative difficulties.

### 6.3 Quality improvement strategies adopted by the institution for each of the following:

#### 6.3.1 Curriculum Development

Faculty attends workshops related to framing and designing of Syllabus of courses conducted by the University. An assessment of the effectiveness of the current curriculum and teaching – learning process is done through feedback obtained from students.

#### 6.3.2 Teaching and Learning:

The college brings out an academic calendar at the beginning of every academic year. For each year the teaching plans are prepared by the teachers based on the subject allotment. Internal tests are conducted to evaluate the students and the schedule of tests is incorporated in the academic calendar itself.

The college provides all the essential facilities to improve the teaching learning process. Teachers are encouraged to use audio visual instruments like L.C.D. projector for effective teaching. The students are encouraged to participate in seminars, group discussion, science quiz competitions, and wall poster competitions organized by the university and other colleges.

#### 6.3.3 Examination and Evaluation

The Examination Committee as per the academic calendar prepares the schedule for Internal Assessment Test (IAT). Question paper setting is done according to the norms of university. The college conducts term exams in a time bound way. Class tests, seminars, assignments are also conducted according to the time table framed at the beginning of the session. From these results students are evaluated. In science section laboratory performance and regularity are also taken into consideration to evaluate the students and to monitor their performance and progress. The results of test exams and preliminary exams are announced.

#### 6.3.4 Research and Development:

The college has a **Research and Faculty Development Cell** to monitor and address the issues of research. The Faculty Development Cell consists of five members including Principal as a chairman (IQAC chairman), and Secretary and senior teachers. The committee is keen in the research development activities.

Circulars/Invitations regarding seminars/conferences/workshops received from the organizers from time to time are forwarded to all heads and concerned teacher of the college. **Research and Faculty Development Cell** promotes the research activity amongst the faculty members and encourages the faculty to apply for minor and major research projects. It motivates the faculty to pursue Ph.D. programmes and to participate and present research papers in National and International Seminars/ Conferences.

**Research and Faculty Development** also motivates the faculty to publish their research articles in reputed journals/ Magazines.

### 6.3.5 Library, ICT and physical infrastructure / instrumentation :

#### **Library**

The college library is computerized. Computers with internet access are provided separately for librarian and users. INFLIBINET facility is made avail for faculty and students so as to download various journals, e-books to upgrade themselves.

#### **ICT**

Separate computer lab with high speed broadband connectivity is made available. Fifty percent of classrooms are fitted with projectors so as to use power point presentation and e-resources. Cordless and collar mike system is made available.

#### **Physical Infrastructure/Instrumentation:**

Indoor Stadium, conference hall, 6 Classrooms are fitted with projectors, classrooms (all equipped with White Boards), buildings to house administrative offices, staff rooms, well equipped laboratories, canteen, parking area and residential facilities for female students. In order to ensure safety and security of the campus community, the College is under central surveillance with the installation of CCTVs at several locations on campus.

### 6.3.6 Human Resource Management :

At the end of each academic year the Management Committee reviews the existing positions and identifies personnel for various teaching and non-teaching positions. The management makes appointments according to UGC norms. IQAC motivates new recruits for Orientation and training programmes.

### 6.3.7 Faculty and Staff recruitment :

Advertisements inviting applications from qualified candidates are published in leading newspapers. A number of posts are lying vacant in our college viz. Non-teaching staff (03), Assistant Professor in Botany (1 posts), Zoology (1 post).

### 6.3.8 Industry Interaction / Collaboration:

Industrial visit had been organized by the physics Dept. To Greeta Power plant, MIDC, Mul, to inculcate the technical knowledge about power generation.

### 6.3.9 Admission of Students :

The College is committed to provide the higher education to economically and socially weaker sections of society and to this end, privileges them in the admission process. The College website, prospectus and handbook contain information about the college and the courses offered. The prospectus is prepared at the beginning of every academic session. The prospectus gives detail information about the eligibility criteria for admission. It is given to the applicants along with the application form at the time of Admission process.

**6.4 Welfare schemes for:**

Teaching	College Employees Co-operative Society
Non-teaching	College Employees Co-operative Society
Students	GOI Scholarship, Students Welfare fund generated by the college staff, Dattak Yojana ( Adopting students for Higher Education)

**6.5 Total corpus fund generate:**

949563

**6.6 Whether annual financial audit has been done**

Yes

No

**6.7 Whether Academic and Administrative Audit (AAA) has been done?**

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	No	✓	✓
Administrative			✓	✓

**6.8 Does the University/ Autonomous College declares results within 30 days?**

For UG Programmes

Yes

No

For PG Programmes

Yes

No

**6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?**

NA

**6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?**

NA

**6.11 Activities and support from the Alumni Association**

Alumni and Parents Association of the college actively participate in the various college activities. Alumni and Parents maintain contact with the college and actively participate in the planning of growth and development of the college. The college invites them for various programmes. We conduct the meetings with Alumni and parents twice in a year and take their valuable guidance for the development of the institution.

#### **6.12 Activities and support from the Parent – Teacher Association**

Alumni and Parents Association of the college actively participate in the various college activities. Alumni and Parents maintain contact with the college and actively participate in the planning of growth and development of the college. The college invites them for various programmes. We conduct the meetings with Alumni and parents twice in a year and take their valuable guidance for the development of the institution.

#### **6.13 Development programmes for support staff**

NIL

#### **6.14 Initiatives taken by the institution to make the campus eco-friendly**

Faculty of Science has formed the Echo Club in the college that to make awareness amongst the students and people about cleanliness and about the nature. Students in the Echo Club perform various activities in order to keep atmosphere clean. Plantation was also done in the college campus.



## Criterion – VII

### 7. Innovations and Best Practices

**7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.**

**Student welfare fund:**

- The college generates students welfare fund.
- Teaching and non-teaching Staff of the college contribute for this fund.
- Students felicitation programmes are arranged on the basis of merit.
- Financial help is given to needy students

**Soil Testing:**

- Soil Testing experts visit to the farms and test the soil.

**7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year.**

At the beginning of the session, IQAC had created Action plan for the academic year 2015-16 and worked for the better outcome of the plan. In order to foster the research attitude we have constituted Research and Faculty Development Cell. IQAC has also commenced college Research Journal and the Editorial Board is constantly pursuing for the ISSN number. INFLIBNET facility was started for teachers and students. User id and password have been provided to the teachers and students as well. The college has started Dattak Yojana for economically weaker and academically stronger students. IQAC adopts two students for this scheme and provides them 5000 Rupees each for their higher education.

**7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)**

- Students welfare funds with financial contribution by teachers exist.
- NSS involved in removing superstitions believes among the people.
- Soil testing.
- Implementing 'free vehicle day' once in a week.

***\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

#### 7.4 Contribution to environmental awareness / protection

**Energy conservation:**

- Care is taken to save electricity by taking proper maintenance of electric wires and equipment.
- The computer screens with the LED backlight so that it requires little energy.
- All the class rooms and laboratories have adequate ventilation of natural light during day time minimum requirement of energy is there and hence energy is conserved.

**Plantation:**

- With the help of N.S.S. Volunteers, college every year undertakes plantation drive.
- The college has also planned to develop a botanical garden in college campus.

7.5 Whether environmental audit was conducted? Yes  No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

#### SWOT Analysis

**Strengths:**

- Good Infrastructure facility
- Highly qualified staff
- Eco friendly campus
- Though rural locality we get far better admission.
- Supportive management
- ICT based teaching
- Upgradation of faculty
- Active participation of NSS in social activities and national hook ups
- Girls hostel facility available in campus
- Indoor stadium, Basketball court facility is also available

**Weakness:**

- Lack of research facilities in newly established departments.
- Though the students come from rural region they lack communication skills in English.
- Lack of industrial area in the region, so it is difficult for the placement of students.
- Poor economic background of the students.

**Opportunities:**

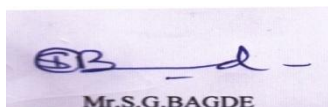
- To organize various national/international conferences and seminars.
- Apply for the major and minor Research projects.

**Threats:**

- To increase the communication skill in English
- To make MOU's with leading industries for training and placement.
- Collaboration with higher research institutes is needed to improve the quality of research.

## **8.Plans of institution for next year:**

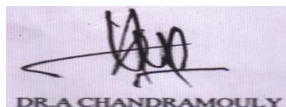
1. Conducting activities such as industrial visit, field visit and study tour etc.
2. Organizing guest lectures.
3. Promoting research activities.
4. Conducting workshop on digital India.
5. Generating Students welfare fund from the financial contribution of teaching and non-teaching staff.
6. Implementing 'Free Vehicles Day' once in a week.
7. Feedback from students.
8. Organizing a 'Health Check up Camp' for students and citizens of the nearby village.
9. Organizing 'Eye Check up camp' for the citizens of the nearby area.
10. Conducting Awareness program about Drugs addiction, Child Abuse, Women Harassment and terrorism.
11. Conducting Cleanliness Awareness Program
12. Arranging special classes for the advanced students and remedial/ tutorials for weaker students.



Mr.S.G.BAGDE

*Name Mr. Sanganand G Bagde*

*Signature of the Coordinator, IQAC*



DR.A CHANDRAMOULY

*Name Dr. A. Chandramouly*

*Signature of the Chairperson, IQAC*

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